

Higher Learning Committee

Criterion 1

October 19, 2009

3:30pm – 5:00pm

Present:

Millie Tibbits, Human Resources

Leaugeay Barnes, Division of Health Professions

John Helton, Division of Information Technology

Mark Schneberger, Professor of English

Max Simmons, Division of Science and Mathematics

Linda Cowan, Division of Health Professions

Debby Martinez, Division of Health Professions

Leaugeay Barnes called the meeting to order.

The minutes from the previous meeting was reviewed and Debby Martinez had a correction to the minutes and needed to add that Steve Crynnes had taken another position and at that time there has not been a replacement.

With the absence of Mr. Crynnes, Millie Tibbits will ask Stu Harvey who we will be collecting the documents for the committee now.

Leaugeay advised the committee that if we needed any documentation we were to ask Janet Perry or Bertha Wise and go through Angel.

Leaugeay briefed the group that last meeting 1e had been reviewed. Leaugeay informed the group that now they needed to break the summaries down to a short overview sentence followed by the bullets then the evidence for the bullets. This will then be viewed by Jane Carney, the writer, who will use this to write from.

The narrative was pulled up on Angel and the group started to put the current narrative into bullets.

Leaugeay will finish the bullets for 1a then be forward them to the members of Criterion 1 for review.

On the 23rd of October there will be a meeting a Dr. Aquino's house and Leaugeay will be reporting on what has been accomplished at that point from Criterion 1.

The meeting was adjourned.

Submitted by: Debby Martinez